

SYLLABUS

1. Data about the program of study

1.1 Institution	Technical University of Cluj-Napoca
1.2 Faculty	Faculty of Electronics, Telecommunications and Information Technology
1.3 Department	Department of Foreign Languages and Communication
1.4 Field of study	Electronic Engineering, Telecommunications and Information Technologies
1.5 Cycle of study	Bachelor of Science
1.6 Program of study / Qualification	Telecommunications Technologies and Systems/ Engineer Applied Electronics/Engineer
1.7 Form of education	Full time
1.8 Subject code	TST-E51.20/EA-E52.20

2. Data about the subject

2.1 Subject name	French Language 3						
2.2 Subject area	Language, Literature, Linguistics						
2.3 Course responsible	Assoc. Prof. Cristiana Bulgaru, PhD Cristiana.Bulgaru@lang.utcluj.ro						
2.4 Teacher in charge with seminar / laboratory / project							
2.5 Year of study	4	2.6 Semester	7	2.7 Assessment	V	2.8 Subject category	DC/FAC

3. Estimated total time

3.1 Number of hours per week	1	of which: 3.2 course	14	3.3 seminar / laboratory	0
3.4 To Total hours in the curriculum	14	of which: 3.5 course	14	3.6 seminar / laboratory	0
Distribution of time					hours
Manual, lecture material and notes, bibliography					3
Supplementary study in the library, online specialized platforms and in the field					3
Preparation for seminars / laboratories, homework, reports, portfolios and essays					5
Tutoring					
Exams and tests					
Other activities:					
3.7 Total hours of individual study	11				
3.8 Total hours per semester	25				
3.9 Number of credit points	1				

4. Pre-requisites (where appropriate)

4.1 curriculum	Passing the foreign languages subject 1 and 2
4.2 competence	Level B1 The Common European Framework of Reference for Languages (CEFR)

5. Requirements (where appropriate)

5.1. for the course	Individual study and homework completion
5.2. for the seminars / laboratories / projects	

6. Specific competences

Professional competences	Improving the skills of using French in technical context, with a special focus on speaking and writing; increasing the students' awareness in terms of the rules that govern effective communication in French; developing the students' ability to work in teams
Cross competences	CT1 Methodical analysis of problems encountered in the activity, identifying the elements for which there are established solutions, thus ensuring the fulfillment of professional tasks. CT3 Adapting to new technologies, professional and personal development, through continuous training using printed documentation sources, specialized software and electronic resources in French.

7. Discipline objectives (as results from the key competences gained)

7.1 General objective	<ul style="list-style-type: none"> Developing of integrated competences applied to the technical / academic field
7.2 Specific objectives	<ul style="list-style-type: none"> Developing the competence to understand, transmit and evaluate a written message in a technical professional context Mastering the strategies for documenting, processing information, drafting according to discursive models specific to specialized languages.

8. Contents

8.1 Lecture (syllabus)	Teaching methods	Notes
1. Communication in a professional context: the professional behavior; success in business.	Conversation, applied activities, practical exercises.	
2. Understanding and writing a job advertisement. Discussing career plans.		
3. The stages of job application. Completing the job application file		
4. The CV and the letter of application – the writing process.		
5. Persuasive techniques in presenting one's professional knowledge and skills.		
6. How to Evaluate and Negotiate a Job Offer. The job interview -behavioral strategies.		


7. Oral evaluation		
<i>Bibliography</i> 1. Dubois, J-M., <i>La rédaction scientifique, ESTEM, AUF, 2005</i> 2. Ferréol G., Flageul N., <i>Méthodes et techniques de l'expression écrite et orale, Armand Colin, Paris, 2000</i> 3. Bulgaru Teșculă C., <i>Comunicarea în domeniul tehnico-științific - aplicații, Ed. Casa Cărții de Știință, Cluj-Napoca, 2016 (version française).</i>		

9. Bridging course contents with the expectations of the representatives of the community, professional associations and employers in the field

<p>The discipline content and the acquired skills are in agreement with the expectations of the professional Competences acquired will be used in the following COR occupations (Electronics Engineer; Telecommunications Engineer; Electronics Design Engineer; System and Computer Design Engineer; Communications Design Engineer) or in the new occupations proposed to be included in COR (Sale Support Engineer; Multimedia Applications Developer; Network Engineer; Communications Systems Test Engineer; Project Manager; Traffic Engineer; Communications Systems Consultant).</p>
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10. Evaluation

Activity type	10.1 Assessment criteria	10.2 Assessment methods	10.3 Weight in the final grade
10.4 Course	Use of the theoretical notions related to professional and social insertion. Grammatical, lexical, discourse correctness, The quality of the interactions in the oral expression.	Student's portfolio of activity (the job application file) Oral evaluation	50% 50%
10.6 Minimum standard of performance			
• 50% of the corresponding score of each examination component.			

Date of filling in:	Responsible	Title Surname NAME	Signature
	Course	Assoc. Prof. Cristiana Bulgaru, PhD	
	Applications		
Date of approval in the Department of Modern Languages And Communication		Head of Department Associate Professor Ruxanda Literat, Ph.D.	
Date of approval in the Council of Faculty of Electronics, Telecommunications and Information Technology		Dean Prof. Ovidiu Aurel Pop, Ph.D.	
_____ 11.07.2024 _____			